

Regular Meeting Minutes

October 23, 2012

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The Wilson Creek School Board of Directors met on Tuesday, October 23, 2012, in regular session at 6:00 pm in the school library. Present were Board Chair Paul Friend, Board Vice Chair Ron Lesser, Board Members Daryl Kimble, Rita Kane and Susan James, Superintendent Brad Smedley, Principal Brenda Welch, and Business Manager Kellie Ribail. Guests in attendance were Sylvia Lee, Teresa Garay, Kathy Justice, Earl Justice, Kathy Thomas, Judy Schafer, Nicholas Odorizzi, and Pat Hochstatter.

CALL TO ORDER: Board Chair Paul Friend called the meeting to order at 6:00 pm, and led the Pledge of Allegiance to the flag of the United States of America.

APPROVAL OF AGENDA: An amended agenda was provided. Motion made by Rita Kane seconded by Daryl Kimble, and carried to approve the amended agenda.

APPROVAL OF MINUTES: Motion made by Ron Lesser, seconded by Rita Kane, and carried to approve the official minutes for the regular board meeting of September 25, 2012.

PUBLIC COMMENT AND/OR CORRESPONDENCE FOR THE BOARD: None.

APPROVAL OF CLASS OF 2013 SENIOR TRIP: Class advisor Jessie True provided information regarding the proposed trip to Seaside, Oregon. Motion made by Susan James, seconded by Rita Kane, and carried to approve the trip as outlined. The board expressed a desire to see photos after the trip.

CONSIDERATION OF ACTION/INFORMATION ITEMS (Written reports to the Board):

Jackie Floetke (Tech/Tech Prep/FBLA/CTE/ASB): Recognition of the name change of Tech Prep. Board asked if there was still a problem with getting onto the Internet. Kellie Ribail reported that the server had to be shut all the way down and rebooted; now it is working.

Mike Ottis (Athletic Director): Nothing further added

Shawn Herrera (Maintenance/Transportation): Discussion regarding inventory and status of vehicles. The board asked that the inventory sheet be updated to include vehicle year, make, color, and vehicle number. Board would like to see this updated sheet next month. The new bus is having issues with the transmission. This is covered under the 100,000 mile warranty. The light ¾ ton Chevy pickup needs a new 350 engine – estimate is \$2,000 from Summit Racing – they will ship directly to us. This vehicle also needs new tires – estimate is \$1,000. This will run the snow plow.

A member of the audience asked if the sprinklers in the yard have been blown out. Superintendent Smedley answered, "Yes." He also shared that there is a good stock of deicer on hand.

Brenda Welch (Principal's Report): A board member asked in regards to the Grade Check – graph on the report page – what is the percentage of "D"s and "F"s for this quarter? Will need to calculate number of students times 8 classes each to identify percentage of letter grades for school. Ms. Welch shared that another school presented at a conference that they have an incentive program built into their day. If students are behind in any class, they must go to the study hall. If students are earning a "C" grade and have less than 5 missing assignments, they go to an incentive class of their choice for those 30 minutes a day. The choices are posted. Study halls are quiet with students working hard – tutors or mentors are there to answer questions.

MONTHLY FISCAL REPORTS: Kellie Ribail supplies the following numbers on the district's current budget status:

Budget Status	General Fund	\$602,123.82	Bills to be Approved	General Fund	\$48,329.88
	ASB	\$66,465.38		ASB	\$1,198.15
	Capital Projects	\$50,231.79		Payroll	\$172,468.21
	Transportation	\$102,395.75		Transportation	\$125,286.19
	Debt Service	\$ 83,048.34			

Motion made by Rita Kane, seconded by Daryl Kimble, and carried to approve the district's bills and fiscal status.

BOARD MEMBER WAIVER OF COMPENSATION: Kellie Ribail reminded board members that if they do not want to receive the \$50 per meeting compensation, they are to sign the form attached to her report. She also advised that those who do wish to receive compensation will receive a check in December for September, October and November.

CONTRACTS: Motion made by Rita Kane seconded by Daryl Kimble and carried to approve a supplemental contract for the 2012-2013 school year for Wayne Duvall as Junior High Boys Basketball Coach.

The board would like Mr. Duvall to attend the next board meeting. They have not all had a chance to meet the newest teacher on staff.

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RESOLUTIONS: Motion made by Susan James, seconded by Rita Kane, and carried to approve the Board Resolution No. 12-02: Funds Transfer.

SUPERINTENDENT'S REPORT: Please see complete details in attached report. The following documents the discussion on the topics listed in the report.

- Surplus lockers – Will repost and advertise the surplus lockers due to only receiving two bids. The board members agreed to accept the highest sealed bid for each unit without setting a minimum bid requirement.
- World Language Course – Students are progressing, but are only 30% completed instead of being about 50% completed. There is positive feedback from the students. The students in 7th period are moving to Jackie's room as this period needs to be for Joey's plan time. Jackie has 1-3 students in 7th period – so all students will be accommodated. Some students have asked for permission to take home the headphones, so they can work from home.
- Wireless network – This is coming along – will be completed before Thanksgiving.
- Community/staff/student survey – last survey completed was 2002. Survey about budget done in 2008. This survey may be via "Survey Monkey" and would only take about five minutes to complete.
- School Size Philosophy – agreed to remain a small school for elementary no larger than 12 students per grade level which will essentially cap the combination classes at 24 students. People are still calling attempting to enroll students. Today, five students were turned away. For secondary students, we are now asking for transcripts prior to accepting students.
 - A board member inquired if we are going to investigate building a second story floor onto the Business building. Remodels do not get state funding, so the cost would come out of the Capital Budget. Asked to include this on the survey and get community input.
- Board Calendar – asked to set a date for Graduation. Tentatively was set for June 1st, Saturday at 1:00 p.m. Board asked for Superintendent to go back and ask the seniors if this is still the date and time they would like. Inform board at next meeting.

There was a question regarding Basic Compliance 1479. This is an OSPI report that was previously completed by hand counting students. Now, the information is automatically pulled from CEDARS. Busses still do a "Count Week" report.

There was discussion regarding the start time of the School Board meetings on the same dates as home sporting events. Superintendent Smedley will look at the schedule and identify what dates are conflicting. The board would like to either start after the game providing it would not be too late ("Do not want to start a board meeting at 9:00 at night.") or change the meeting to a different night. Any change in schedule will need to be advertised to the public.

Board members will be attending the WSSDA Annual conference November 14-17 in Spokane. Paul Friend asked that those who are not able to attend, to please look through the schedule and let those who are going to know if there is a particular session you are interested in – and perhaps information can be brought back to you.

Board members have not all received their game passes and are interested as to when they can be expected. Some of the members have picked theirs up at the door upon entering a sporting event.

EXECUTIVE SESSION: The board went into executive session at 6:46 pm, returning to regular session at 7:57pm.

ADJOURNMENT: The meeting was adjourned at 8:05 pm. The board next meets on Tuesday, November 27, 2012, at 6:00 pm in the district library.