

**Regular Meeting Minutes**

**December 17, 2012**

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The Wilson Creek School Board of Directors met on Monday, December 17, 2012, in regular session at 6:00 pm in the school library. Present were Board Chair Paul Friend, Board Vice Chair Ron Lesser, Board Members Daryl Kimble, Rita Kane and Susan James, Principal Brenda Welch, Business Manager Kellie Ribail, and District Secretary Kaci Anderson.

**CALL TO ORDER:** Board Chair Paul Friend called the meeting to order at 6:00 pm, and led the Pledge of Allegiance to the flag of the United States of America.

**APPROVAL OF AGENDA:** Brenda Welch proposed to add a presentation from Elias Ulmer on his State Board of Education trip experience (following public comment) and graduation date (prior to contracts). Paul Friend proposed to add Board Reorganization (following Elias' presentation) and Approval of Locker Bids (following the approval of monthly bills).

Motion made by Rita Kane, seconded by Daryl Kimble, and carried to approve the agenda with these amendments.

**APPROVAL OF MINUTES:** Motion made by Susan James, seconded by Daryl Kimble, and carried to approve the official minutes for the regular board meeting of November 27, 2012.

**PUBLIC COMMENT AND/OR CORRESPONDENCE FOR THE BOARD:** None.

**STATE BOARD OF EDUCATION TRIP:** Brenda introduced junior Elias (Eli) Ulmer to the board. Eli gave a short recap of topics covered at the state board meetings he attends, which are typically two days. He said that mostly he listens, but sometimes gives student input. A relevant topic recently was charter schools. Eli gave a presentation recently regarding his background, 6-minute speech on his school experience. The western Washington state rep is Eli's mentor (a senior) and will be replaced in May. Eli said that on his trips, he stays in a hotel, roomed by himself. His advisor, Cindy, is responsible for him. He is transported either by his grandma or a school employee. He meets up with Cindy for flights, rental car, etc. He said they treat him as an adult and is expected to act as an adult. Eli left the meeting following his presentation.

**BOARD REORGANIZATION:** Motion made by Rita Kane, seconded by Daryl Kimble, and carried to leave the organization of the board as is: President Paul Friend, Vice President Ron Lesser, Legislative Representative Susan James, Board Member Rita Kane, and Board Member Daryl Kimble.

**CONSIDERATION OF ACTION/INFORMATION ITEMS (Written reports to the Board):**

**Nicholas Odorizzi (Email Archiving):** The board clarified that this would involve all email – incoming and outgoing. The average period of time in school districts to archive email is 90 days, but Nicholas said that up to one year can be kept with no further cost.

**Jackie Floetke (Tech/Tech Prep/FBLA/CTE/ASB):** Jackie Floetke noted that the Perkins Grant was approved to spend. The \$900.00 grant goes to Jackie this year.

Motion made by Daryl Kimble, seconded by Rita Kane, and carried to approve the following overnight FFA and FBLA trips:

- FBLA State Conference in Spokane April 24-26
- FBLA National Conference in Anaheim, CA, June 25-July 1
- National Business Education Conference in Atlanta, GA, April 14-20
- FFA State Conference in Pullman May 9-11
- FFA State Agronomy in Pullman March 20
- FFA State Ag Mechanics in Walla Walla April 18
- Ag Teacher's Conference in Spokane Valley June 23-27

**Mike Ottis (Athletic Director):** Nothing further added.

**Shawn Herrera (Maintenance/Transportation):** Shawn Herrera recapped his written report, adding that they just finished setting up the gym for the Winter Program. Rewiring was done in the bus garage shop – Shawn said this was necessary as part of the insulation had caught on fire. Replacing old lights in the district will require rewiring as well.

Bids are being accepted for road work. Shawn said that Steve Hill with Grant County told him the road is not county zoned, so they can't touch it. Gordon Stafford is going to come look and submit a bid, as well as Tom Bruno. By the end of the week, we should have more bids. The one bid already received was for approximately \$10,000.00.

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**Brenda Welch (Principal's Report):** Brenda recapped her written report, noting the following:

- Starting discussion on safety protocols – will build a team to start discussing creating a plan for critical incidents – making the buildings as safe as possible, what to do in the event of an emergency (Evacuate? Where to evacuate to? Etc.). By the next board meeting, she said she should have more information on where the district is on this topic.
- Interquest Detection Canines: Brenda gave background on the company (started in Texas, now servicing the Pacific Northwest). The dogs are trained specifically to search, not as guard dogs. The idea is to work preventatively, as more of a deterrent. Brenda suggested offering what we need as a district – two visits a month seems extreme for our school, so possibly once or twice a year. As Brenda understands it, there are different legal ramifications between these canine detection units vs. sheriff's and probable cause. If this company's dogs hit on something, then school could ask to search. Student says yes, then search. Student says no, then there is probable cause and the district can then call police. Brenda said she needs to research laws regarding the lines/boundaries. The board agreed to offer/invite the company for up to 6 visits per school year, including one school assembly-type program, pending more information from Brenda (hidden costs, etc.). She will report back next month.

**MONTHLY FISCAL REPORTS:** Kellie Ribail supplied the following numbers on the district's current budget status:

<b>Budget Status</b>			<b>Bills to be Approved</b>		
General Fund	\$605,274.62		General Fund	\$28,887.13	
ASB	\$70,791.79		ASB	\$3,283.53	
Capital Projects	\$52,356.19		Payroll	\$170,695.74	
Transportation	\$235.06		Transportation	\$ none	
Debt Service	\$117,077.52				

Motion made by Susan James, seconded by Daryl Kimble, and carried to approve the district's bills and fiscal status.

Motion made by Daryl Kimble, seconded by Rita Kane, and carried to approve the attendance at the 2013 WASWUG Conference for Kellie Ribail and Kaci Anderson in Bellevue, Washington, March 10-12, 2013.

**APPROVAL OF SURPLUS LOCKER BIDS:** Bids received are as follows:

1. Joann Hardt – two units at \$22.50 each
2. Sylvia Lee – \$35 for one unit
3. Mike Ottis – \$37.14 for one unit
4. Jessie True – two units for \$20 each
5. Bill James – two units - \$20 each

Jessie True offered to take one unit instead of the two as bid.

Motion made by Ron Lesser, seconded by Rita Kane, and carried to approve the bids in order of greatest amount.

**GRADUATION DATE:** Brenda explained that graduating seniors must attend 175 days of school. Graduating on June 1 would require the seniors to come back to school through June 4 after graduation. If graduation is held June 8, students would be done with classes after June 4, and would have three days off school prior to graduation. This issue was tabled so senior class advisor Jessie True can discuss graduation date with the seniors.

**CONTRACTS:** Motion made by Daryl Kimble, seconded by Susan James, and carried to approve the following contracts:

- High School Girls Basketball Coach – Cori Kane
- High School Boys Basketball Coach – Ronnie Kostelnik

**POLICIES AND PROCEDURES:** Motion made by Susan James, seconded by Daryl Kimble, and carried to approve the first reading of the following policies and procedures:

- 1400P: Meeting Conduct, Order of Business and Quorum
- 1420: Proposed Agenda and Consent Agenda
- 2022P: Electronic Resources  
*After previous discussion re: e-mail archiving, the board chose to archive e-mail for a period of 365 days (1 year).*
- 3122P: Excused and Unexcused Absences
- 4000: Public Information Program
- 4040: Public Access to District Records
- 4040P: Public Access to District Records
- 6220: Bid Requirements

**EXECUTIVE SESSION – PERSONNEL:** The board went into executive session at 7:16 pm, returning to regular session at 10:00 pm.

**ADJOURNMENT:** The meeting was adjourned at 10:00 pm. The next regular board meeting is on Tuesday, January 22, 2013, at 6:00 pm in the district library.

Respectfully submitted,

Brad Smedley, Board Secretary

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