

Regular Meeting Minutes

February 26, 2013

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The Wilson Creek School Board of Directors met on Tuesday, February 26, 2013, in a regular meeting at 6:00 pm in the school library. Present were Board Chair Paul Friend, Board Vice Chair Ron Lesser, Board Members Daryl Kimble, Rita Kane and Susan James, Principal Brenda Welch, Superintendent Monte Redal, Business Manager Kellie Ribail, and District Secretary Kaci Anderson.

CALL TO ORDER: Board Chair Paul Friend called the meeting to order at 6:00 pm, and led the Pledge of Allegiance to the flag of the United States of America.

APPROVAL OF AGENDA: An amended agenda was provided. Motion made by Daryl Kimble, seconded by Susan James, and carried to approve the amended agenda as provided.

APPROVAL OF MINUTES: Motion made by Susan James, seconded by Rita Kane, and carried to approve the official board minutes for the January 23, 2013 regular meeting, and February 5, 2013 special meeting.

PUBLIC COMMENT AND/OR CORRESPONDENCE FOR THE BOARD: None.

DISCUSSION OF SCHOOL VEHICLE USE FOR SPRING FOOTBALL PRACTICE – JOEY JOHANSON: Joey Johanson requested permission to use a school vehicle to transport high school football players to Soap Lake for spring practice in June. Exact dates will not be set until after Memorial Day. Mike Ottis said it will likely be during the last week or two of school, and may extend into the summer. Joey confirmed he has Type II driving permit to drive students in a school vehicle, and added he drove the students during the fall. He said there would be four to six students going, and they would leave Wilson Creek at 3:30 pm, arriving in Soap Lake at about 4:00 pm. Monte Redal added it would be better for Joey to drive a school vehicle rather than a private vehicle.

Motion by Rita Kane, seconded by Daryl Kimble, and carried to approve Joey Johanson's use of a school vehicle to transport high school football players to spring practice in Soap Lake in June 2013.

MONTHLY ATHLETIC DIRECTOR REPORT AND ANNUAL ATHLETIC DIRECTOR QUESTION/ANSWER SESSION – MIKE OTTIS:

Mike said he had been previously told he didn't need to attend monthly board meetings but is willing to attend if wanted. The board agreed that they would like to see him at meetings occasionally, but not necessarily every month.

Mike discussed spring activities. There are 12-13 girls participating in junior high volleyball. Eight high school students are participating in high school track. High school basketball awards will be held March 11 at 6:00 pm in the commons. Two students expressed interest in high school tennis, but only one fully committed to participate.

Mike proposed renewing the Little Rackets program – he said there are 24 5th-7th grade students who would like to participate in tennis. The program would start in April after spring break and last 6-7 weeks, with activity every day. Mike said last time (four years ago), the contract amount was 60% of the high school tennis contract.

DISCUSSION OF CURRENT ATHLETIC POLICIES AND PROCEDURES: *What is the policy for hiring coaches for sports? Is it right for us and working? Is it legal? What are our expectations for our athletic director, our coaches, our players, and our community?*

Mike discussed the process for hiring coaches: He said during the transition from the previous athletic director, nothing was written down or in policy regarding hiring coaches but the practice was and is that during the first week, the coaching position is opened to staff only (via the daily bulletin, etc.), then opened to the community (via the Wilson Creek Farm Supply, Post Office, etc.), then to the general public (via area newspapers, school website, WIAA website, etc.). He said that he hasn't had to go that far to find coaches recently, but that not many people are willing to coach once they learn about requirements (30 hours of training are required prior to the third season of coaching, then 15 hours every three years after that – some volunteers are also required to take training). Mike said he reviews this process with administrators at the beginning of the school year and has not been instructed to change this process, but it can be changed if needed.

The board discussed opening the positions to staff only at first instead of the community as a whole. The concern is getting the best possible coach. Guest Mark McMillan noted he has not seen coaching jobs posted anywhere and asked why these positions are different than when other job openings arise, to which the board replied that coaching positions are posted in-house first via the morning bulletin, as well as other job openings including teaching positions. Monte Redal noted that it is not a legal requirement to post, and that posting may be as simple as posting it online.

Mike discussed his desire to develop written, formalized expectations for the athletic director, coaches, and players. He said that nothing is written down, even for FBLA, FFA and class advisors. He offered to start working on this, hoping to be done by the fall, working with Brenda, Monte and one or two board members. The board agreed that written job descriptions would be good.

Mike discussed technical fouls during high school basketball. He gave background on events that occurred during this basketball season – at Columbia Basin Secondary School, there were three technical fouls called against Wilson Creek, one of which resulted

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in expulsion from the game. Mike said that, after that, coaches wanted and needed to be able to do something, so he consulted Brenda and a board member. A “band-aid” was attempted – a rule was created that when an athlete gets one technical foul they will miss one game, a second technical foul will require them to sit out two games, and a third technical foul in a season would result in them being done for the season. Mike said this rule was not retroactive, so each athlete starts with a clean slate. The board agreed that it would be a good idea to revisit this rule prior to the next basketball season. Mike clarified that the technical fouls that would be disciplined according to this rule are the ones based on behavior, not the clerical technical fouls that can be called (for example, wearing a uniform incorrectly, or book work). Some board members expressed concern over having a rule change in the middle of the season, and others noted that they felt these types of rules are a coach’s decision and not the board’s.

Guest Mark Bise asked if specific items are on a coach’s contract – number of practices, dollar amount, etc. Mike replied that he meets with coaches regarding practices and the direction of the team. Junior high practices are typically 1 to 1 ½ hours, while high school practices are 1 ¾ to 2 hours long. Mark Bise mentioned that other schools are adopting a 2-hour minimum practice, with a 30-minute study hall built in as part of the practice.

Mike addressed some questions that have arisen regarding football. He said that last year, he requested a waiver for the Wilson Creek athletes playing football, to be able to continue to play football with Soap Lake, even though the combined school numbers qualified them as 11-man football (they wanted to stay at 8-man). This agreement is still in place for next fall, but he will have to go back this time next year to renew the waiver – waivers must be renewed at each cycle, and the cycles are currently two years. Mike said the waiver looks good to pass, probably 95%-97%, but there is always the chance it won’t pass. Precedents set with Thorp and Kittitas help. The details of the waiver state that if an athlete starts playing football in the 7th grade they can continue with the program assuming the athlete plays every year. However, an athlete cannot start playing as a sophomore. There is an amendment on the table that would change the cycle to four years instead of two, and another amendment would change the grades counted from 10th-12th grade to 9th-11th grade. Mike noted that if Soap Lake enrollment numbers bump them back up to 2B (11-man football), then no waiver would be necessary and all Wilson Creek students would be eligible to play football.

CONSIDERATION OF ACTION/INFORMATION ITEMS – WRITTEN REPORTS TO THE BOARD:

Tech/Tech Prep/FBLA/CTE/ASB – Jackie Floetke: Jackie said a lot has changed since report was written.

- Culminating Project: a student switched topics from the buckaroo to the diversity of cowboys
- Jackie provided copies of a proposal from Manson regarding prom. Cost could be up to \$500.00 to participate. Jackie estimated about 10 students would attend. Students would be in charge of their own transportation but Wilson Creek would have to send a chaperone. The dance is open to students in 9-12 grade, and students can bring dates up to 20 years old.
 - Motion made by Rita Kane, seconded by Susan James, and carried to approve Wilson Creek’s participation in the combined prom, spending up to \$500.00.
- FBLA update – Liz Roberson is willing to chaperone FBLA state conference. Jackie will know how many students are planning to attend on Friday when permission slips are due.

Maintenance/Transportation – Shawn Herrera: Nothing further added.

Principal’s Report – Brenda Welch:

- The board agreed they still wanted to have Interquest Canine Detection visit. Brenda agreed to schedule an assembly.
- The board discussed increasing the 6-hour custodian position to 8 hours per day. Discussion involved washing sports jerseys, and possible training needed.
 - Motion made by Rita Kane, seconded by Ron Lesser, and carried to approve increasing the 6-hour custodian position to 8 hours per day for the remainder of the 2012-2013 school year, to be revisited at the end of the school year.

Superintendent’s Report – Monte Redal (not on agenda): Monte shared pictures of the Moses Lake transportation co-op and progress on the facility being built. He added there is a regional directors’ meeting on April 30 in Soap Lake regarding TPEP.

MONTHLY FISCAL REPORTS: Kellie Ribail supplied the following numbers on the district’s current budget status:

Budget Status	General Fund	\$614,767.24	Bills to be Approved	General Fund	\$77,340.00
	ASB	\$78,081.19		ASB	\$2,121.08
	Capital Projects	\$54,308.84		Payroll	\$174,986.06
	Transportation	\$235.81		Transportation	\$ none
	Debt Service	\$21,050.65			

Motion made by Daryl Kimble, seconded by Rita Kane, and carried to approve the district’s bills and fiscal status.

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DISCUSSION OF TENNIS CONTRACT: Previously discussed in Mike Ottis' oral report.

CONTRACTS: Motion made by Rita Kane, seconded by Ron Lesser, and carried to approve the following contracts:

- North Central Educational Service District 171 – Superintendent Monte Redal
- North Central Educational Service District 171 – Superintendent Monte Redal travel
- Mike Ottis – Tennis – Little Rackets
- Dorris Cronrath – High School Track
- Heidi Collins – Nurse
- Megan Walter – Class of 2016 Advisor

RESOLUTIONS:

- Motion made by Rita Kane, seconded by Ron Lesser, and carried to approve Board Resolution #13-01: Certificate of Manual Signature.
- Motion made by Ron Lesser, seconded by Daryl Kimble, and carried to approve Board Resolution #13-02: Authorization of Bank Account Signatures.
- Motion made by Susan James, seconded by Rita Kane, and carried to approve Board Resolution #13-03: Certificate of Warrant Signatures.
- Motion made by Rita Kane, seconded by Susan James, and carried to approve Board Resolution #13-04: Authorization of Facsimile Signature.
- Motion made by Daryl Kimble, seconded by Susan James, and carried to approve Board Resolution #13-05: Authorization of Student Release/Acceptance.
- Motion made by Ron Lesser, seconded by Rita Kane, and carried to approve Board Resolution #13-06: Associated Student Body.
- Motion made by Susan James, seconded by Daryl Kimble, and carried to approve Board Resolution #13-07: Authorization on Behalf of the Board of Directors in Matters of Investment of School District Funds.
- Motion made by Daryl Kimble, seconded by Susan James, and carried to approve Board Resolution #13-08: Authorization by the Board of Directors of the Appointment of an Authorized Representative.
- Motion made by Rita Kane, seconded by Daryl Kimble, and carried to approve Board Resolution #13-09: Authorization for Application of State and/or Federal Funds.

POLICIES AND PROCEDURES: Motion made by Susan James, seconded by Rita Kane, and carried to approve and adopt into policy the following policies and procedures:

- 1400: Meeting Conduct, Order of Business and Quorum
- 3122: Excused and Unexcused Absences
- 3122P: Excused and Unexcused Absences
- 3210: Nondiscrimination
- 6114: Gifts – *Insert dollar amount of \$500.00 in the second paragraph.*
- 6605: Student Safety Walking to School and Riding Buses

EXECUTIVE SESSION: The Board went into executive Session at 7:20pm and returned to regular session at 7:52pm.

ADJOURNMENT: The meeting was adjourned at 7:53pm. The next regular board meeting is on Tuesday, March 26, 2013, at 6:00 pm in the district library.