

Regular Meeting Minutes

March 26, 2013

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The Wilson Creek School Board of Directors met on Tuesday, March 26, 2013, in a regular meeting at 6:00 pm in the school library. Present were Board Chair Paul Friend, Board Vice Chair Ron Lesser, Board Members Daryl Kimble, Rita Kane and Susan James, Superintendent Monte Redal, Principal Brenda Welch, and Business Manager Kellie Ribail.

CALL TO ORDER: Board Chair Paul Friend called the meeting to order at 6:00 pm, and led the Pledge of Allegiance to the flag of the United States of America.

APPROVAL OF AGENDA: Motion made by Susan James, seconded by Rita Kane, and carried to approve the agenda as provided.

APPROVAL OF MINUTES: Motion made by Rita Kane, seconded by Daryl Kimble, and carried to approve the official board minutes for the February 26, 2013 regular meeting.

PUBLIC COMMENT AND/OR CORRESPONDENCE FOR THE BOARD: The Board briefly discussed an online questionnaire received from WSSDA. April 30 is the regional WSSDA meeting – Paul, Ron, Susan and Rita would like to go. It involves two meetings – one from 4:00 to 6:00 regarding TPEP, then the regular meeting from 6:00 to 8:00. Kellie will make reservations and reserve a Suburban for board members.

CONSIDERATION OF ACTION/INFORMATION ITEMS – WRITTEN REPORTS TO THE BOARD:

Tech/Tech Prep/FBLA/CTE/ASB – Jackie Floetke:

- Error in the report, they are going to FBLA state at the end of April – not May.
- CTE – was visited by the current Moses Lake CTE director, Christine Armstrong. Monte passed out handouts regarding the Columbia Basin Technical Skills Center under construction in Moses Lake. They are adding two additional classrooms. Programs will include: boat building group, multi-craft trades, culinary arts – café from downtown will move to the new building. They will still serve food as they did at the downtown site. The building will be built on Yonezawa Boulevard, behind Lowes. The skills center will primarily serve juniors and seniors. This is preparatory work – not exploratory. Some of these students will go right into the work force. They will start with two sessions and look at a third evening session. The building should be ready summer of 2014. The students should be ready to go into an apprenticeship at the higher level. Does not have all the programs arranged and are still flexible as it depends on who is hired.
- The Sadie Hawkins dance was successful.
- The information is out for District Prom to be held on April 27 at Manson.
- Congratulations to Angel (President), and Kelsey (Vice President). There is interest with kids in running for office this year.
- ASB, classes, and organizations will begin the process of turning in budgets and activity requests – due by May 1.
- Mini Relay is scheduled for May 16 along with the Community BBQ.

Athletic Director – Mike Ottis: See written report.

Maintenance/Transportation – Shawn Herrera: See written report

Principal’s Report – Brenda Welch: Added: Brothers, Don and Hank Severin, donated a popcorn popper to the school. They went to Wilson Creek in elementary school and have fond memories. They wanted to do something for the school and give back.

Superintendent’s Report – Monte Redal:

- Enrollment bubble – explained that elementary teachers met – options were discussed – teachers suggest moving 6th grade students into more of a middle school model. Discussion continued on various options available for dealing with the enrollment bubble, including moving/switching classrooms and different combinations in elementary.
- Ramp – cement is falling off the bottom. Monte suggested having a structural engineer look at it. He knows of someone. Board gave permission to proceed.

MONTHLY FISCAL REPORTS: Kellie Ribail supplied the following numbers on the district’s current budget status:

Budget Status	General Fund	\$ 549,326.23	Bills to be Approved	General Fund	\$ 45,998.14
	ASB	\$ 78,784.20		ASB	\$ 8,438.78
	Capital Projects	\$ 55,256.47		Payroll	\$ 169,194.07
	Transportation	\$ 236.80		Transportation	\$ 0.00
	Debt Service	\$ 21,350.06			

Student FTE did not change at all this month 133.82.

There was discussion regarding the posting of junior high track and field coaching position.

Motion made by Susan James, seconded by Rita Kane, and carried to approve the district’s bills and fiscal status.

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PRESENTATION OF CLASS OF 2013 SENIOR TRIP – JESSIE TRUE: Jessie passed out a handout that breaks down the activities of the trip to Astoria and Cannon Beach. Seeking board approval for a chartered Salmon fishing trip.

Motion made by Daryl Kimble, seconded by Rita Kane, and carried to approve the Class of 2013 senior trip as presented.

POLICIES AND PROCEDURES – FIRST READING: Motion made by Rita Kane, seconded by Daryl Kimble, and carried to approve the first reading of the following policies and procedures:

- 3413: Student Immunization and Life-Threatening Conditions
- 3413P: Student Immunization and Life-Threatening Conditions
- 3414P: Infectious Diseases
- 3416: Medication at School
- 3416P: Medication at School
 - A board member asked, “Who are the staff members?” Answer, anyone who is trained by the nurse. Kellie, Kaci, and Jessica.
- 3419: Self-Administration of Asthma and Anaphylaxis Medications
- 3419P: Self-Administration of Asthma and Anaphylaxis Medications
- 3420: Anaphylaxis Prevention and Response
- 5240: Evaluation of Staff
- 5240P: Evaluation of Staff
 - Monte Redal explained that the date was changed to May 1 – this is a long time for employees whose contract ends in August. Need to discuss this and make suggestions for next reading.
- 5280: Termination of Employment
- 5280P: Termination of Employment

CONTRACTS: Discussion continued regarding posting of junior high track. Joey Johanson was the coach last year, and board members questioned why he was not coaching again this year. Postponed to discuss in executive session.

RESOLUTIONS: Motion made by Susan James, seconded by Rita Kane, and carried to approve Resolution #13-10: Interlocal Agreement Between Spokane Public Schools #81 and Wilson Creek to Participate in the Prime Vendor Bid with Food Services of America.

- This will allow us to purchase food at a much lower rate. Kathy Thomas explained that the group of local cooks are trying out menus created by nutritionist. May need to certify the menus in the future.

EXECUTIVE SESSION: The Board went into executive session at 7:06 pm and returned to regular session at 8:13 pm.

CONTRACTS: Motion made by Daryl Kimble, seconded by Ron Lesser, and carried to approve the 2013 Junior High Track and Field contract for Wayne Duvall – provided the contract be posted next year.

ADJOURNMENT: The meeting was adjourned at 8:20 pm. The next regular board meeting is on Tuesday, April 23, 2013, at 6:00 pm in the district library.