

## **Regular Meeting Minutes**

**May 28, 2013**

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The Wilson Creek School Board of Directors met on Tuesday, May 28, 2013, in a regular meeting at 6:00 pm in the school library. Present were Board Chair Paul Friend, Board Vice Chair Ron Lesser, Board Members Daryl Kimble, Rita Kane and Susan James, Superintendent Monte Redal, Principal Brenda Welch, and Business Manager Kellie Ribail.

**CALL TO ORDER:** Board Chair Paul Friend called the meeting to order at 6:00 pm, and led the Pledge of Allegiance to the flag of the United States of America.

**APPROVAL OF AGENDA:** Motion made by Daryl Kimble, seconded by Rita Kane, and carried to approve the agenda as provided.

**APPROVAL OF MINUTES:** Motion made by Susan James, seconded by Ron Lesser, and carried to approve the official board minutes for the April 23, 2013 regular meeting.

**PUBLIC COMMENT AND/OR CORRESPONDENCE FOR THE BOARD:** The video report that was shown on iFiber One News regarding the mini-relay.

**TITLE 1 AND LEARNING ASSISTANCE PROGRAM (LAP) REVIEW – Carol MacSpadden:** Title 1 is a federally-funded program directed at helping students who are academically at risk. It serves students in reading, language, or mathematics. Students are selected for services on the basis of multiple measures that include standardized testing, a variety of classroom assessments, teacher rankings, teacher recommendations, previous program placements, and parent interviews and concerns. Students most often receive supplemental assistance within the regular education classrooms or on a limited pull-out basis. This year the Title 1 program provided a certified teacher and a paraprofessional. The Title 1 program served students in kindergarten through grade 6 in reading and language, and students in kindergarten through grade 2 in math. This year the Title 1 program assisted 23 students in reading, 23 students in language, and 12 students in math.

The Learning Assistance Program (LAP) is funded at the state level using the similar criteria. The main component of LAP identification is that the students did not meet standard on the state test. It served students in grades 3 through 9 in math and provided one certified teacher and one paraprofessional. The Learning Assistance Program served 26 students in math.

The Parents Advisory Committee (PAC) met today and reviewed the District Parent Involvement Policy, the Wilson Creek Elementary School Parent Involvement Policy, the Student/Parent/School Compact, and the management plan for both programs. There are basically no changes in those documents from the previous years.

### **CONSIDERATION OF ACTION/INFORMATION ITEMS – WRITTEN REPORTS TO THE BOARD:**

**Athletic Director – Mike Ottis:** The volleyball coach position closed with three applicants. Monte Redal and Mike would like to recommend candidate Lisa Nguyen. The board approved this recommendation.

**Sports -** Our ability for appeal is very specific – our total enrollment plus Soap Lake’s total enrollment is the number that qualifies the classification. Currently Soap Lake is 1B and our numbers boost them to a 2B. Other Districts are challenging our exception. We may lose the exception for softball. Still confident about the football exception – however, there are new folks at WIAA and we may not be successful. Susan James asked about why the incoming freshman students cannot play football since they did not play last year. Mike Ottis explained that the only way Wilson Creek students can play is that we follow the same process as Thorp/Kittitas that set the precedent. Everything is on a two year cycle.

Mr. Ottis reports getting a phone call from a parent about baseball next year. There is no school that will combine because classifications and numbers have changed – it would cause the school to go up a classification, so they are not willing to accept Wilson Creek students.

Question from a parent – What happened to the coop with Odessa? Answer – they have consolidated with Harrington and now to add our numbers it causes the classification to go up. Coop is for individual sports. Combine is for team sports.

**Tech/Tech Prep/FBLA/CTE/ASB – Jackie Floetke:** See report. Business advisory is recommending taking the district to Microsoft Office 2013. Will need new books for classes. Three options for ebooks; one license for six students for a year. One student for six years or ebook plus \$5 to get the ebook and a hard copy book. Senior projects were completed last Wednesday – all above 84% - they all enjoyed their topics. ASB need a motion on all the activities. Mini relay was a success – best in 9 years. Still waiting to hear about litter patrol at the Grant County Fair. Tomorrow night is the spring awards for FBLA/FFA/Gear Up and Track.

Motion made by Rita Kane, seconded by Susan James to approve the ASB activities.

**Maintenance/Transportation – Shawn Herrera:** See report – nothing added. Question about air flow not changing from feet and defroster in the Suburban – Need to ask Shawn about fixing this.

**Principal’s Report – Brenda Welch:** See report.

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**Superintendent's Report – Monte Redal:** see report. Mr. Redal informed the board that there will be an exit conference with the auditor. The auditor has requested that a board member be present. Need to cite the RCW in the minutes when going into executive session. Long term debt schedule did not contain the lease of the copy machine. From year to year they focus on different things. Kellie interjected that she learned a lot. Copy machine lease is coming due – will get a new machine – 3 year lease – same machine with scanning capabilities. Possibly need a copy machine in the Ag building. They have a machine they will give us if we have a maintenance agreement of \$350 a year.

Will meet with Ephrata Superintendent Jerry Simon regarding District boundaries.

Need to get resolution information for the board to approve the Danielson Framework next month.

**MONTHLY FISCAL REPORTS:** Kellie Ribail supplied the following numbers on the district's current budget status:

<b>Budget Status</b>			<b>Bills to be Approved</b>		
General Fund	\$	670,581.53	General Fund	\$	45,894.83
ASB	\$	74,034.02	ASB	\$	4,569.07
Capital Projects	\$	57,227.52	Payroll	\$	179,370.00
Transportation	\$	236.95	Transportation	\$	-
Debt Service	\$	66,258.98			

Motion made by Daryl Kimble, seconded by Susan James, and carried to approve the district's bills and fiscal status.

**POLICIES AND PROCEDURES – FIRST READING:** Motion made by Ron Lesser, seconded by Susan James, and carried to approve the first reading of the following policies and procedures:

- 1400: Meeting Conduct, Order of Business and Quorum
- 5240: Evaluation of Staff
- 5240P: Evaluation of Staff
- 6030: Financial Reports

**APPROVAL OF NEW HIRE:** Motion made by Susan James, seconded by Daryl Kimble, and carried to approve the new hire of Sarah Kruger as school nurse.

**MEMO OF UNDERSTANDING RE: BUS DRIVERS:** Motion made by Rita Kane, seconded by Daryl Kimble, and carried to approve the memo of understanding regarding bus drivers as presented.

**APPROVAL OF GEAR UP LAPTOP PURCHASES:** Motion made by Rita Kane, seconded by Susan James, and carried to approve the purchase of laptops and a laptop cart as presented.

**EXECUTIVE SESSION:** The Board went into executive session [RCW 42.30.110(1)(g)] at 7:13 pm and returned to regular session at 8:19 pm.

**RESULTS OF EXECUTIVE SESSION, if any:** None.

**ADJOURNMENT:** The meeting was adjourned at 8:20 pm. The next regular board meeting is on Tuesday, June 25, 2013, at 6:00 pm in the district library.