

Regular Meeting Minutes- AMENDED

Tuesday, September 27, 2016

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The Wilson Creek School Board of Directors met on Tuesday, September 27, 2016, in a regular meeting at 6:00 pm, in the school library. Present were Board Chair Paul Friend, Board Vice Chair Ron Lesser, Board Members Daryl Kimble, Rita Kane and Susan James, Superintendent Laura Christian, Business Manager Kellie Ribail, and Secretary Stacy Sims. Guests present were Jackie Floetke (CTE/Business), Scott Mortimer (Vo-Ag), Anne Garrett (Gear UP Coordinator), Kirk Freeman (AD), Nicholas Odorizzi (IT), Cori Kane (5/6th Teacher), Kathy Thomas (Head Cook), Teresa Garay, Pat and Karie Hochstatter, Gayle Price, Seth Price, and Mark Bise.

CALL TO ORDER:

Board Chair Paul Friend called the meeting to order at 6:00 pm, and led the Pledge of Allegiance to the flag of the United States of America.

APPROVAL OF AMENDED AGENDA:

The agenda was provided, a verbal edit to the agenda regarding two missing policies, and one incorrect policy were stated and acknowledged by the Board. The Motion made by Susan James, seconded by Daryl Kimble, and carried to approve the amended agenda.

APPROVAL OF MINUTES:

Motion made by Ron Lesser, seconded by Daryl Kimble, and carried to approve the official board minutes for the August 23, 2016 regular meeting.

PUBLIC COMMENT AND/OR CORRESPONDENCE FOR THE BOARD:

Terri Garay would like an executive sessions with the Board, she was instructed to meet with Laura Christian to address her concerns at this point in time. Paul Friend regretfully informed the room that Bill Higgins had recently passed away.

PRESENTATION BY SCOTT MORTIMER, Vo-Ag Teacher/FFA Director:

Scott Mortimer updated the Board on the arrangements for hotel, rental car, and air travel to the National Conference in Indiana, next month. He also informed the Board that there will soon be a press release in the local newspaper recognizing Caleb McMillan for placing 4th in the Nation, with a chance to compete for the National FFA Proficiency Award in Equine Science. Scott has invited Mark and Tyler Bise to attend the conference as well.

CONSIDERATION OF ACTION/GEAR UP TRIPS- ANNE GARRETT

Anne Garrett requested approval for two Gear Up trips, Women in Engineering Day, October 28, and Achieve to Believe Conference, November 6-8. Students will be able to tour the Underground of Seattle, Boeing, visit Centralia and Clark College, WSU, and attend the Conference in Beavertown, Oregon. Tickets available are 22 in total, 20 student tickets, and two adults.

CONSIDERATION OF ACTION/INFORMATION ITEMS - WRITTEN REPORTS TO THE BOARD:

Principal's Report – Sally Nelson:

No changes or additions to the written report. Details were given to the Board from Laura Christian, Cori Kane and Kellie Ribail, regarding student led conferences, communication with parents/supervision of children, translating conferences and documents, and discipline for the beginning of the year. Student Led Conferences are taking the place of the standard Parent/Teacher Conferences in November. These conferences are led by the student to give them an opportunity to explain their school day, activities, and to showcase their work for the first semester.

Superintendent's Report – Laura Christian:

Laura Christian advised the Board on multiple trainings she has attended this past month, including Homeless Liaison and Leadership Frame Work. Laura is also attending certification training in order to evaluate principals. Laura informed the Board the new reader board has been ordered, as well as the new drinking fountain down stairs in the main building. Shawn Herrera and a local plumber completed the pipe work for the new water fountain for easy and quick installation. They were also able to identify and correct the smell that has been in the Commons and Music Room. Laura rescheduled a walkthrough for the Board Members for 5 pm, before the regular Board Meeting on October 25th. Board Member retreat will be set for October 27, and is open to the public, details are still being decided. The Regional Conference is being held at the Ephrata High School this year on October 19, which corresponds with our Breast Cancer Awareness volleyball game and feed. Laura and the Board would love to attend both, but there will be another conference scheduled in Spring that can be attended instead. Laura brought up the opportunity to exchange land with Dallas Kimble and provided maps of the areas.

Maintenance/Transportation Director's Report – Shawn Herrera:

No changes or additions to the written report. Board/Public comments included, the AC in the New Gym being overly cold, and the Commons being overly warmer. Pat Hochstatter who attended the meeting stated, there are two thermostats to adjust the temperature in the building, but they should be rewired in to one unit for easy and accurate control. The front entryway has been fixed, and is holding the temperature well. Regarding the rock path outside the Business Building, suggestions like adding pavers or smaller, compact gravel to address safety concerns when crossing the area to enter the building through the side door.

Tech Prep/CTE/ASB/CTSO Director's Report – Jackie Floetke:

Jackie Floetke summarized the General Advisor Meeting that was held previously that day. Packets were given to the Board regarding Spring data collection, Tech Prep MOA's, and survey results from the 2015-2016 school year. The Committee discussed Industry Certs that pertain to the Perkins Grant, and created a CTE list that will advance our students in career field now and after graduations. The list included: Fork Lift, First Aid/CPR, AED, Food Handler's Permit, Farm Safety Class (Lind), Red Card (Fire Safety), Boaters Safety, and Child Care (Babysitting).

PRESENTATION BY Kirk Freeman, Athletic Director:

Kirk Freeman addressed the Board enthusiastically about Cross County, Jr. High Girls Basketball, High School Girls Volleyball, Cheerleading, and their seasons to date, along with the numbers for the upcoming Fall sports. Cross County has been approved by the League to join with Soap Lake. Uniforms are currently being discussed in regards to name or logo. The thought regarding the uniforms would be to leave them blank, consisting of just the team mascot, the devil, for upcoming years to accommodate the co-op. Kirk announced, that at our first Cross Country meet, Evelin Lopez, from Soap Lake, took the overall winner. The District has two students cleared to cheer for Soap Lake Football with a possible third (for High School Basketball season) that will ride with the team. Kirk will start the search for a cheer coach to hopefully continue the cheerleading program through the Fall season. Kellie Ribail agreed to help organize a fund raiser to provide funding for Wilson Creek uniforms. Numbers are looking great for Fall sports to open positions for assistant coaching staff. Kirk requested permission to post job openings now, to be prepared. The Board discussed a co-op with Soap Lake for Track and Field, availability of grants, and the possibility to work with the town of Wilson Creek, for the District to build a track facility. The discussion lead to excitement to further discuss the topic. The Board would like Kirk to survey the interest, and the opinion of the students regarding a co-op, or working to build a facility here. Kirk will work with surrounding Districts to find a track that would be available for our students throughout the season this year.

SECOND READING OF POLICIES AND PROCEDURES:

- a. 2161 Special Education and Related Services
- b. 2161P Procedure Special Education and Related Services for eligible Students
- c. 2420P Grading and Progress Reports
- d. 3115 Homeless Student- Enrollment Rights and Services
- e. 3210P Nondiscrimination
- f. 3246P Procedure Restraint Isolation and Other Use of Reasonable Force
- g. 4217 Effective Communication
- h. 4217F Effective Communication New Form
- i. 4217P Effective Communication Procedure
- j. 6220 Bid Requirements
- k. 6882 Sale of Real Property

Motion made by Ron Lesser, seconded by Rita Kane, and carried to approve the second readings of the listed policies and procedures, and add them to our Policies and Procedures book.

MONTHLY FISCAL REPORTS:

Kellie Ribail discussed the Board Members Compensation Waivers.

Kellie supplied the following numbers on the district’s current budget status for June and July:

Budget Status	General Fund	\$ 846,022.97	Bills To Approve	Payroll	\$ 200,756.80
September	ASB	\$ 69,555.66	September	General Fund AP	\$ 30,257.34
	Capital Projects	\$ 16,682.03		ASB AP	\$ 978.37
	Debt Service	\$ 23,758.75		Total	\$ 231,992.51
	Transportation	\$ 114,282.51			

Revised Bill’s to Approve:	General Fund AP	\$ 100,842.11
August	Total	\$ 100,842.11

Motion made by Rita Kane, seconded by Daryl Kimble, and carried to approve the District’s fiscal status.

ADJOURNMENT:

The meeting was adjourned at 7:19 pm. The next regular board meeting is on October 25, 2016, at 6:00 pm, in the district library.

Respectfully submitted,

Laura Christian, Board Secretary
