

The Wilson Creek School Board of Directors met on Tuesday, February 29, 2018, in a regular meeting at 6:00 pm, in the school library. Present were Board Chair Ron Lesser, Vice Chair Daryl Kimble, Board Member Susan James, Rita Kane, Alberta Mason-Cannon, Superintendent Laura Christian, Business Manager, Kellie Ribail, and Secretary Stacy Sims. Guests present were Jackie Floetke (CTE/Business), Sylvia Lee (Custodian), Nicholas Odorizzi (Tech Director), Sally Nelson (Principal), Kathy Thomas (Head Cook), T.J. Newman, Kass Newman, Josee Newman, Brent Finkbeiner.

CALL TO ORDER:

Board Chair Ron Lesser called the regular meeting to order at 6:00 pm, and led the Pledge of Allegiance to the flag of the United States of America.

APPROVAL OF AMENDED AGENDA:

The Motion made by Daryl Kimble, seconded by Alberta Mason-Cannon and carried to approve the agenda.

APPROVAL OF MINUTES:

The Motion made by Rita Kane, seconded by Daryl Kimble and carried to approve the minutes from January 23, 2018, regular meeting, and the February 15, 2018, Special Meeting and WSSDA Board Workshop.

PUBLIC COMMENT AND/OR CORRESPONDENCE FOR THE BOARD:

No public comment.

APPROVAL OF THE 2018 SENIION CLASS TRIP:

An itinerary was submitted to the board for the 2018 Senior Class trip where they will rent a house in Seattle, Washington, for 3 days and attend numerous sites in the area.

Motion made by Rita Kane, seconded by Daryl Kimble and carried to approve the three-day overnight trip to Seattle WA, for the Class of 2018 Senior Trip.

ACCEPTANCE OF NEW HIRE:

Due to the high 5th grade count on the junior high volleyball team, the district has opted to hire an assistant volleyball coach. Currently, numbers hit shy of the mark to hire an assistant, but due to the 5th grade count an assistant is felt to be necessary.

The motion made by Daryl Kimble, seconded by Alberta Mason-Cannon and carried to approve the hire of Brionna Fitterer as the 2017-2018 Jr. High Volleyball Assistant Coach.

PRINCIPAL'S REPORT – SALLY NELSON:

No additions to the written report from Principal's report by Sally Nelson. Sally did; however, discuss curriculum strategies and rotation, current Becca Bill processing, Running Start numbers, and an OSPI Grant for AP/College in the High School classes. Teachers and paraeducators will continue their training on in-service days working towards a mission/goal for the district that will align curriculum through the grades/classes. Sally discussed gathering a curriculum committee in the spring to assess upcoming standards and a new curriculum rotation, along with updates to the science room to accommodate growing STEM programs. A curriculum schedule will need to be reestablished as the districts move forward. Sally touched on the an OSPI Grant that herself and English Teacher Katie Wolff, have been collaborating on. This grant will be in the amount of \$10,000 for AP and College in the Classroom courses. Katie looks forward towards integrating technology into the program and has been working with Technology Director Nicholas Odorizzi, to purchase iPad for those classes. Sally elaborated briefly on the current Becca Bill cases that are pending and/or approved. Also, the 2018-2019 Running Start numbers are look very healthy. New this year, students will be able to take their Running Start placement testing here at the district, instead of traveling into the Moses Lake area.

SUPERINTENDENT'S REPORT – LAURA CHRISTIAN:

In addition to the written report by Superintendent Laura Christian, Laura touched on and handed out information to the board regarding the Open Public Meetings Act training need for all current board members, correspondence with the Grant County Prosecuting Attorney's Office, and the safety audit the district will participate in.

Alberta Mason-Cannon brought information to Laura Christian regarding a program to tighten up safety protocols in the district. Laura reached out to Jon Ladines, the owner of Force Dynamics who will visit the district in March to survey and audit the district for safety concerns. This audit will address "Gap" time, which on a national average is a 12 to 14 minutes window for first responders to arrive. Wilson Creek sits at a much higher "Gap" time for first responders ranging roughly between 20 to 40 minutes. Jon Ladines will conduct his audit and report back to the

district about the concerns that need to be addressed. Laura will look into the possibility of a Grant through the Paul Lauzier Foundation that can help the district make safety updates to the building.

MAINTENANCE/TRANSPORTATION REPORT – SHAWN HERRERA:

In addition to the written report from Shawn Herrera, Laura Christian added that the district is expecting two applicants, possibility a third for the open bus driving position and the possible collapse of the drainage field. Laura is looking into having someone come and confirm the suspicion regarding the drainage field before the district takes on the expense. The ground gets saturated and prevents the drain field to work adequately forcing the sewage back into the pump and then in to the buildings. The pump to the field has been replaced and has been replaced every other year for some time.

TECH PREP/CTE REPORT – JACKIE FLOETKE:

In addition to Jackie Floetke’s report submitted report, Jackie touched on 2017-2018 Prom that will take place on March 10, at the Spokane Convention Center. Principal Sally Nelson, and husband will attend as chaperons. Jackie requested approval for the FBLA State overnight trip during spring break from April 4-7th, in Bellevue, Washington. Jackie also requested approval of a possible overnight trip to FBLA Nationals in Baltimore, Maryland, for three 8th graders that will be determined at FBLA State. Due to the timing and qualifications, Jackie will not be able to request approval before Nationals are held.

Motion made by Susan James, seconded by Rita Kane and carried to approve the overnight trip in Bellevue, Washington, for FBLA State.

Motion made by Rita Kane, seconded by Susan James and carried to approve the overnight trip to FBLA Nationals held in Baltimore, Maryland, for 9th-12th grade FBLA students and any qualifying 8th graders.

ATHLETIC DIRECTOR’S REPORT – KIRK FREEMAN:

In additions to the Athletic Director’s Report by Kirk Freeman, Kirk elaborated on spring sport numbers, equipment needs for softball and baseball, the co-op details with Soap Lake and the lack of numbers need for a varsity assistant track coach. Kirk explained the 50/50 spilt co-op with Soap Lake—he would like to purchase equipment for the team such as balls, bats and pitchers gear. Soap Lake currently pays for all coaching staff and Kirk requested the district to help with the cost by either contributing to coaching staff or equipment. Kirk will submit a purchase request to Laura Christian for additional equipment for the co-op.

MONTHLY FISCAL REPORTS:

In additions to the written Fiscal Report. Kellie supplied the following numbers on the district’s monthly fiscal status and bills for the month of January 2018:

Budget Status	General Fund	\$762,344.37
January	ASB	\$77,683.79
	Capital Projects	\$33,335.48
	Transportation	\$146,697.91
	Debt Service	\$23,767.44

Bills to Approve	Payroll	\$ 204,194.26	Bills to Approve	Payroll	\$197,769.24
January	ASB Fund AP	\$ N/A	February	ASB Fund AP	\$4,854.67
	General Fund AP	\$ N/A		General Fund AP	\$47,271.78
	Totaling	\$204,194.26		Totaling	\$ 249,895.69

The following vouchers as audited and certified by the auditing officers, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$204,194.26 are also approved for January, and payroll warrants in the amount of \$197,769.24 are also approved for February.

January:

Payroll AP Warrant #	167007433	through	167007454	totaling	\$204,194.26
				Totaling	\$204,194.26

February:

Payroll Warrant #	167007455	through	167007474	totaling	\$197,769.24
ASB AP Voucher #	167007531	through	167007544	totaling	\$4,854.67
General AP Voucher #	167007475	through	167007530	totaling	\$47,271.78
				Totaling	\$249,895.69

Motion made by Daryl Kimble, seconded by Rita Kane and carried to approve the accounts payable vouchers for February 2018, and the district's fiscal status.

APPROVAL OF THE FIRST READING FOR POLICIES LISTED BELOW:

- a. 1111 Oath of Office
- b. 2000 Student Learning Goals
- c. 2104 Federal and or State Funding Special Instruction Programs
- d. 2108 Learning Assistance Program
- e. 3231 Student Records
- f. 3232 Parent and Student Rights in Administration Surveys Analysis
- g. 3244 Prohibition of Corporal Punishment
- h. 4130 Tittle I Parent and Family Engagement
- i. 4200 Safe and Orderly Learning Environment
- j. 5050 Contracts
- k. 6100 Revenues from Local State and Federal Sources
- l. 6535 Student Insurance

Motion made by Daryl Kimble and seconded by Alberta Mason-Cannon and carried to approve the first reading of all noted policies.

APPROVAL OF THE SECOND READING FOR POLICIES LISTED BELOW:

- a. 4218 Language Access Plan
- b. 5401 Sick Leave Tracking

Motion made by Susan James, seconded by Daryl Kimble and carried to approve the second reading of all noted policies.

EXECUTIVE SESSION RCW—42.30.110 (1)(g)

The board went into executive session at 7:20 pm, under RCW 42.30.10 (1)(g) to evaluate the qualifications of as applicant for public employee or to review the performance of a public employment or to review the performance of a public employee. Board Chair Ron Lesser requested 30 minutes. At 7:50 pm, Board Chair Ron Lesser asked for an additional 30 minutes.

RESULTS OF THE EXECUTIVE SESSION:

The board returned to open forum at 8:20 pm. Board Chair Ron Lesser announced that the 2017-2018 Superintendent evaluation was completed.

ADJOURNMENT:

The meeting was adjourned at 8:45 pm. The next regular board meeting is on March 27, 2018 at 6:00 pm, in the district library.

Respectfully submitted,

Laura Christian, Board Secretary
