

Regular Meeting Minutes

Tuesday, March 27, 2018

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The Wilson Creek School Board of Directors met on Tuesday, March 29, 2018, in a regular meeting at 6:00 pm, in the school library. Present were Board Chair Ron Lesser, Vice Chair Daryl Kimble, Board Member Susan James, Rita Kane, Alberta Mason-Cannon, Superintendent Laura Christian, Business Manager, Kellie Ribail, and Secretary Stacy Sims. Guests present were Jackie Floetke (CTE/Business), Sylvia Lee (Custodian), Nicholas Odorizzi (Tech Director), Kathy Thomas (Head Cook), Pam Brashear (Para), Kirk Freeman (Athletic Director), Cori Kane (5th/6th, Secondary Science), Tracy Wilson (SpEd), Shelbey Brashear (Junior), Savannah Hinen (Junior), Maisie Stewart (Junior), Jose Rodriguez (Junior), Pat Hochstatter, Brent Finkbeiner.

CALL TO ORDER:

Board Chair Ron Lesser called the regular meeting to order at 6:00 pm, and led the Pledge of Allegiance to the flag of the United States of America.

APPROVAL OF AMENDED AGENDA:

The Motion made by Susan James, seconded by Daryl Kimble and carried to approve the agenda.

APPROVAL OF MINUTES:

The Motion made by Daryl Kimble, seconded by Susan James and carried to approve the minutes from February 27, 2018, regular meeting with requested amendment to the Tech Prep/CTE report from Jackie Floetke, and the March 14, 2018, Board Work Session minutes.

REQUESTED APPROVAL OF THE 2019 SENIION CLASS TRIP:

Junior Shelbey Brashear representing the class of 2019, submitted a request to the board regarding approval to travel to Hawaii for their senior trip. Currently the district has an unwritten but spoken agreement of only crossing one state line during a senior trip. The board would like further time to reflects on the request at this time.

PUBLIC COMMENT AND/OR CORRESPONDENCE FOR THE BOARD:

Special Education teacher Tracy Wilson, invited the board to attend the Literacy Carnival that will be held in April. The board was given an information flyer on the event with date, time and additional details.

Brent Finkbeiner addressed the board with a written statement of his concerns as a parent regarding the staffing changes to the 5th/6th grade classroom. His concerns ranged from the differences between a certificated teacher and a sub/para involving classroom management, discipline, lesson plans/course work and the overall education the students would be missing out from losing their core teacher. Brent stressed his high opinion of the staff in the classroom but questioned whether or not the decision that had been made was what was best for students or just a quick fix. Brent questioned why the position was not posted and opened in the hopes of finding a replacement teacher to finish out the 2017-2018 school year. The board thanked Brent for his concern.

PRINCIPAL'S REPORT – SALLY NELSON:

No additions to the written report from Principal's report by Sally Nelson. The discussion followed the open public comment concern involving the 5th/6th grade, 6-12th grade science classes and staffing for the 2018-2019 school year. Laura Christian informed the board that she had been in the loop regarding the decisions that had been made about the classes in question and believes the decision had been made with the student's best interest at heart. The current substitute, Mrs. Jessica Herron, holds an emergency certification from the Office of Public Instruction and is familiar with the students. With this transition, Cori Kane will still oversee the 5th and 6th grade class, create lesson plans, handle all grading and is able to touch base with the students during their science class. Cori has been working hand-in-hand with Jessica in creating a healthy learning environment with consistency. Laura and Cori briefly touched on the reasons behind the position not being opened to find a full-time replacement in the science class room for the 2017-2018 school year. With the time constraints of the end of the year/term nearing to search, find and hire a new teacher in adequate time to allow that individual the ability to gain consistency/control in that position before the end of the year, was not realistic. With the lack of time the district feared that having to change staff multiple times would hold a negative impact on students. The district recognized that the secondary science students needed guidance and discipline and using a familiar and strong teacher to finish out the 17-18 school year seemed to be the appropriate answer. In light of how the year has unfolded, Ron Lesser expressed his understanding for the decision and suggested that if the issue should ever arise again that hopefully there will be time to post the position and move forward with a safe and educational way for the students.

The district will post two positions after spring break for Title I/Lap, Music/ Drama and 6-12th Science.

A brief discussion on the positive impact PBIS and the CHAMPS program can have on a school district.

SUPERINTENDENT’S REPORT – LAURA CHRISTIAN:

In addition to the written report by Superintendent Laura Christian, Laura briefly touched on a dinner she attended with Ron Lesser and Ken Christian held by the Moses Lake CB Tech school. She commented that it was a great experience, and all enjoyed the opportunity to listen to the students enrolled in their tech programs.

Laura also gave a brief run down on what the district will expect from Jon Ladines from Force Dynamic and his visit to the school in March. His report should be submitted by the first part of April. The report will pinpoint areas in the school that may need attention to better ensure our students safely and will outline options on how to achieve just that.

MAINTENANCE/TRANSPORTATION REPORT – SHAWN HERRERA:

No addition to the written report from Shawn Herrera. The board inquired about bids for the drainage field discussed in the February board meeting. Laura Christian explained that the drainage field will be a summer project and that she had not made any inquiries regarding bids at this time.

Great news- Tracy Crotsley has started with the district as a full-time bus driver.

TECH PREP/CTE REPORT – JACKIE FLOETKE:

No addition to Jackie Floetke’s submitted report. The board questioned the motion of approval for qualifying 8th grade students headed to state in the board minutes from February 27,2018. It was made clear that the minutes would need to be amended to add the verbiage “9-12th grade students and any qualifying 8th graders” to the approved trip.

ATHLETIC DIRECTOR’S REPORT – KIRK FREEMAN:

In additions to the Athletic Director’s Report by Kirk Freeman, Kirk informed the board that the Soap Lake School District had hired a new softball coach due to the previous coach being hired on as a classified employee in the Soap Lake District.

The board discussed the athletic director salary schedule information from surround small schools Kirk had submitted with his monthly report. Kirk expressed his desire to be paid an AD prep period along with his annual AD stipend for the year. Kirk would like the board to add a provision that allows the equivalent of a base teacher prep period added to his wage. Laura Christian explained that the co-curricular schedule spans both salary schedules, classified and certified. In order for there to be changes to the co-curricular schedule it would have to go through a bargain agreement met on both sides. Changes cannot be made to just one on a salary schedule without it raising the entire schedule. Susan James thanked Kirk for bringing the information forward. The board will discuss further in a work session in April, date not determined at this time. The board encourage Kirk to reach out to the two associations.

MONTHLY FISCAL REPORTS:

In additions to the written Fiscal Report. Kellie supplied the following numbers on the district’s monthly fiscal status and bills for the month of February 2018:

Budget Status	General Fund	\$ 593,755.59	Bills to Approve	Payroll	\$200,193.45
February	ASB	\$ 87,904.89	March	ASB Fund AP	\$ 8,146.60
	Capital Projects	\$ 36,550.19		General Fund AP	\$ 32,669.28
	Transportation	\$ 147,350.43			
	Debt Service	\$ 23,873.16			

The following vouchers as audited and certified by the auditing officers, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$200,193.45 are also approved for March 2018.

February:

Payroll Warrant #	167007545	through	167007565	totaling	\$200,193.45
ASB AP Voucher #	167007606	through	167007610	totaling	\$8,146.60
General AP Voucher #	167007566	through	167007605	totaling	\$32,669.28
				Totaling	\$241,009.33

Motion made by Rita Kane, seconded by Alberta Mason-Cannon and carried to approve the accounts payable vouchers for March 2018, and the district's fiscal status.

APPROVAL OF NEW HIRES:

Motion made by Rita Kane and seconded by Daryl Kimble and carried to approve the new hires of David Nichols as the 2017-2018 High School Baseball Assistant (Soap Lake School District Co-Op), and Tracy Crotsley as a new bus driver.

SURPLUS LIST:

Transportation Director Shawn Herrera added two busses to the April surplus list. Bus (2) 99 Freightliner and bus (6) 2001 E 450 Ford will be set for 30 days at a minimum bid of \$2500.00.

Motion made by Rita Kane and seconded by Susan James and carried to approve the minimum bid of \$2500.00 for a 30-day term for the above listed busses.

APPROVAL OF THE 2018-2019 CALENDAR:

Motion made by Rita Kane, seconded by Susan James and carried to approve the 2018-2019 school year calendar.

APPROVAL OF THE SECOND READING FOR POLICIES LISTED BELOW:

- a. 1111 Oath of Office
- b. 2000 Student Learning Goals
- c. 2104 Federal and or State Funding Special Instruction Programs
- d. 2108 Learning Assistance Program
- e. 3231 Student Records
- f. 3232 Parent and Student Rights in Administration Surveys Analysis
- g. 3244 Prohibition of Corporal Punishment
- h. 4130 Tittle I Parent and Family Engagement
- i. 4200 Safe and Orderly Learning Environment
- j. 5050 Contracts
- k. 6100 Revenues from Local State and Federal Sources
- l. 6535 Student Insurance

Motion made by Rita Kane and seconded by Alberta Mason-Cannon and carried to approve the second reading of all noted policies.

ADJOURNMENT:

Motion made by Rita Kane and seconded by Alberta Mason-Cannon and carried to approve adjournment of the March 27, 2018, regular board meeting at 7:23 pm. The next regular board meeting is on April 24, 2018 at 6:00 pm, in the district library.

Respectfully submitted,

Laura Christian, Board Secretary
