

Regular Meeting Minutes

Tuesday, April 24, 2018

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The Wilson Creek School Board of Directors met on Tuesday, April 24, 2018, in a regular meeting at 6:00 pm, in the school library. Present were Board Chair Ron Lesser, Vice Chair Daryl Kimble, Board Member Susan James, Rita Kane, Alberta Mason-Cannon, Superintendent Laura Christian, Business Manager, Kellie Ribail, and Secretary Stacy Sims. Guests present were Jackie Floetke (CTE/Business), Sylvia Lee (Custodian), Nicholas Odorizzi (Tech Director), Kathy Thomas (Head Cook), Jade Stewart (Assistant Cook), Kirk Freeman (Athletic Director), Tracy Wilson (SpEd), Maisie Stewart (Junior), Jose Rodriguez (Junior), Pat Hochstatter, Brent Finkbeiner, Mark Bise.

CALL TO ORDER:

Board Chair Ron Lesser called the regular meeting to order at 6:00 pm, and led the Pledge of Allegiance to the flag of the United States of America.

APPROVAL OF AMENDED AGENDA:

The Motion made by Daryl Kimble, seconded by Susan James and carried to approve the agenda.

APPROVAL OF MINUTES:

The Motion made by Daryl Kimble, seconded by Susan James and carried to approve the minutes from March 27, 2018 with amendments, and the April 10, 2018, Board Work Session minutes.

REVISIT FOR REQUESTED APPROVAL OF THE 2019 SENIOR CLASS TRIP:

Masie Stewart and Jose Rodriguez represented the class of 2019 requesting an update on the board decision for approval to travel to Hawaii for their Senior class trip. Laura Christian will follow up with the districts insurance company in the month of May. Discussion ranged from FBLA and FFA State and National Conferences that students are allowed to travel and the difference between a Senior trip. Advisor to the Junior class, Kellie Ribail, has started looking into tickets for estimated funds need. If approved, to book ahead of time will end up saving the class a decent chunk of money. Ron Lesser asked the students about fund raising plans and if the class planned to add additional events here in the district or in surround towns. The class will look at additional fund raising outside the district along with their scheduled events locally such as concessions. The class will need to meet with parents to ensure the parents are on board and approve of an out of state trip.

PUBLIC COMMENT AND/OR CORRESPONDENCE FOR THE BOARD:

Special Education teacher Tracy Wilson addressed the board with an update regarding the Literacy Carnival the district held in April. The event was a huge success with over 100 in attendance and over 90 meals served. Tracy passed around pictures of the event.

PRINCIPAL'S REPORT – SALLY NELSON:

No additions to the written report from Principal's report by Sally Nelson. Board Member Alberta Mason-Cannon inquired about the enrollment and out-of-district students that Sally had mentioned in her Report. Sally explained that the current classes are capped at 12 students per grade in elementary and 18 per grade in secondary. With more and more students looking for placement in the new school year, the district pays close attention to numerous detail when enrolling new students.

The staff appreciation dinner will be held May 7. The board was invited to attend the event.

SUPERINTENDENT'S REPORT – LAURA CHRISTIAN:

In addition to the written report by Superintendent Laura Christian, Laura announced that she had just recently received the report from Force Dynamics and will email the board his findings. Laura also announced that the district had received three resignations; David Nichols, Math, who will resign at the end of the 2017-2018 school year, Rita Kane, Board Member who will resign as of May 31st, 2018, and Shawn Herrera, Maintenance/Transportation Director, resignation date still to be determined.

Motion made by Daryl Kimble, seconded by Susan James to approve the resignations for the above listed individuals.

MAINTENANCE/TRANSPORTATION REPORT – SHAWN HERRERA:

No report was submitted from Maintenance and Transportation Director, Shawn Herrera.

TECH PREP/CTE REPORT – JACKIE FLOETKE:

No addition to Jackie Floetke's submitted report. Jackie elaborated on exploring the possibility of moving agreements to another community college if Big Bend will not renew. The agreement between the college and the district allows students to take classes at the district and receive a dual credit in business math, accounting, and

secondary level DigiTools. The board inquired about Running Start students and how their schedule work against our current schedules, such as four-day school week, and Spring Break.

ATHLETIC DIRECTOR’S REPORT – KIRK FREEMAN:

In additions to the Athletic Director’s Report by Kirk Freeman, Kirk discussed looking into a co-op with Ephrata for soccer if the interest was high enough. He would like to send out an interest survey in the next few weeks to pull numbers. His concern is that Ephrata already has three teams in girls’ soccer and placement for our students may not be available. Ephrata would still need to discuss the option further and get approval from their Board of Directors if the district would like to take the next step. The district is concerned about signing in to another co-op that would pull students from participating in the sports already established in Wilson Creek, and running a schedule/ transportation route to accommodate that co-op.

Kirk also announced that Junior High track had a great turn out and the numbers are holding steady at 11.

MONTHLY FISCAL REPORTS:

In additions to the written Fiscal Report, Kellie Ribail explained the state-wide outage for Skyward and WSIPC. With the system down the district has been unable to enter, update or process any information on the student and business side. This prevents AP, payroll, quarterly taxes, etc., to be completed. Kellie supplied the following numbers on the district’s monthly fiscal status for March 2018, but is unable to submit April payroll or AP for approval:

Budget Status			Bills to Approve		
	General Fund	\$ 566,572.33		Payroll	N/A
March	ASB	\$ 85,324.43	April	ASB Fund AP	N/A
	Capital Projects	\$ 37,385.04		General Fund AP	N/A
	Transportation	\$ 147,549.98			
	Debt Service	\$ 23,968.07			

February:

Payroll Warrant #	N/A	through	N/A	totaling	N/A
ASB AP Voucher #	N/A	through	N/A	totaling	N/A
General AP Voucher #	N/A	through	N/A	totaling	N/A
				Totaling	N/A

The district will look at adding a Special Session to the Work Session scheduled for May 8, 2018, at 6:00 pm, in the district library to approve vouchers and expense reimbursement claims, as required by RCW 42.24.090 for the Month of April. If decided the district will post notice of the addition to the work session.

EXECUTIVE SESSION-- 42.30.110(1)(g)

The board went it executive session at 6:45 pm, under RCW 42.30.10 (1)(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Board Chair Ron Lesser requested 15 minutes; at 7:00 pm Ron Lesser requested an additional 15 minutes. Executive session ended at 7:15 pm, and the meeting was reopened to the public.

RESULTS OF THE EXECUTIVE SESSION:

The board discussed current vacancies and job descriptions. No decision was made at this time

ADJOURNMENT:

Motion made by Daryl Kimble and seconded by Rita Kane and carried to approve adjournment of the April 24, 2018, regular board meeting at 7:16 pm. A work session for the Wilson Creek Board of Directors will be held on May 8, 2018 and the regular board meeting is on May 22, 2018 at 6:00 pm, in the district library.

Respectfully submitted,

Laura Christian, Board Secretary
