

**Regular Meeting Minutes**

**Tuesday, May 22, 2018**

1 | Page

The Wilson Creek School Board of Directors met on Tuesday, May 22, 2018, in a regular meeting at 6:00 pm, in the school library. Present were Board Chair Ron Lesser, Vice Chair Daryl Kimble, Board Member Susan James, Rita Kane, Alberta Mason-Cannon, Superintendent Laura Christian, Business Manager, Kellie Ribail, and Secretary Stacy Sims. Guests present were Jackie Floetke (CTE/Business), Kirk Freeman (Athletic Director), Tracy Wilson (SpEd), Jessie True (School Secretary), Brent Finkbeiner, Lorry Pearce.

**CALL TO ORDER:**

Board Chair Ron Lesser called the regular meeting to order at 6:00 pm, and led the Pledge of Allegiance to the flag of the United States of America.

**APPROVAL OF AMENDED AGENDA:**

The Motion made by Daryl Kimble, seconded by Alberta Mason-Cannon and carried to approve the agenda.

**APPROVAL OF MINUTES:**

The Motion made by Rita Kane, seconded by Susan James and carried to approve the minutes from April 24, 2018, regular board meeting, and the May 8, 2018, board work session minutes.

**OPEN BOARD POSITION INTERVIEWS:**

The board interviewed applicants, Brent Finkbeiner and Lorry Pearce for the open Directory District 1 position currently held by resigning member Rita Kane. Brent Finkbeiner was selected to go first. Each candidate answered 10 questions keeping the schools best interest in mind.

**EXECUTIVE SESSION**

The board went into executive session at 6:25 pm, requesting 15 minutes under RCW 43.30.110 (1)(h)- to evaluate the qualifications of a candidate for appointment to elective office. Laura Christian informed the board that due to a conflict of interest, Board Chair Ron Lesser and Board Member Rita Kane are excluded from the session.

**RECONVENE TO REGULAR BOARD MEETING:**

Executive session ended at 6:35 pm. Vice Chair Daryl Kimble thanked the candidates and encouraged both to run again in the next election, if not selected. Daryl Kimble announced that Brent Finkbeiner will be the next board seat for Director District 1 position. Brent will take the Oath of Office at the June 12<sup>th</sup> work session meeting.

Motion made by Daryl Kimble, seconded by Susan James to appoint Brent Finkbeiner as Director District 1 Board Member.

**PUBLIC COMMENT AND/OR CORRESPONDENCE FOR THE BOARD:**

No comment.

**SURPLUS BIDS:**

The minimum bid was set at \$2,500. The district received two bids that were significantly under the minimum set. Due to the new hire of Transportation Supervisor Roxi Mortimer, and Director of Facilities/Ground & Vehicle Technician Chris Hochstatter, the district would like to pull the surplus list at this time until the new staff has had a chance to reevaluate the items. The two buses are off the depreciation schedule at this time.

**PRINCIPAL'S REPORT – SALLY NELSON:**

No additions to the written report from Principal's report by Sally Nelson. Sally Nelson was unable to attend the meeting due to a training session at the ESD in Wenatchee, WA. Board Member Alberta Mason-Cannon inquired about the PBIS program and what the program involves. Laura Christian explained the three-tier program that will be implemented next year. The board also inquired about moving classrooms such as, the English and math rooms being swapped. This will allow science and math to work closely on STEM projects.

**SUPERINTENDENT'S REPORT / APPROVAL OF NEW HIRES – LAURA CHRISTIAN:**

In addition to the written report by Superintendent Laura Christian, Laura announced that the district has verbal confirmation from two accredited teachers for math and science. Also, Roxi Mortimer has agreed to take upon the transportation supervisor position. Roxi has been making huge strides to clean up and streamline the department in the short time she has taken over. Laura thanked Daryl Kimble and Kellie Ribail for their time on the interview community in mid-May that lead to the hire of Chris Hochstatter as the new Director of Facilities/Ground & Vehicle Technician. Chris will start May 29. Laura also addressed the list of priorities that Chris will handle before the Senior graduation on June 9.

Motion made by Daryl Kimble, seconded by Susan James to approve the hire of Roxi Mortimer as Transportation Supervisor and Chris Hochstatter as Director of Facilities/Ground & Vehicle Technician.

**TECH PREP/CTE REPORT – JACKIE FLOETKE:**

In addition to Jackie Floetke’s submitted report, Jackie passed out the ASB approved budget for the 2018-2019 school year. Jackie praised the ASB for being organized and professional during their last gathering. Jackie touched on registration for tech prep credits. This year the district has signed with Big Bend Community College, but Jackie informed the board that BBCC might not offer tech prep credit for certain Vo Ag classes the district offered. Taking a look at Wenatchee Valley College they will offer the appropriate credit which would cover the gap from BBCC. The district might be looking at two fees in order to issue credit. Jackie also released great news regarding additional Perkins Grant money in the amount of ten thousand dollars. Jackie is currently working on the paper work now and like to use the extra grant money to update the computers in the business building. The money must be spent in the 17-18 school year by August 31<sup>st</sup>. Nicholas will pull together pricing options for the new systems.

**TRANSPORTATION SUPERVISOR REPORT – ROXI MORTIMER:**

No additions to the written report from Transportation Supervisor, Roxi Mortimer.

**ATHLETIC DIRECTOR’S REPORT – KIRK FREEMAN:**

In additions to the Athletic Director’s Report by Kirk Freeman, Kirk discussed counited contract for the WIAA. Kellie Ribail sent in the registration, Kirk will follow up and a resolution will be put on the agenda for June for approval. Spring sports went well, the co-op softball team won 7 games which was a large improvement from the following year. Kirk has looked into new volleyball uniforms. Kirk’s initial estimate for new uniforms sit around \$2,000, which is significantly under the past around to replace uniforms. The new uniforms will be royal blue and gold with black shorts.

Kirk sent out surveys to the current 4<sup>th</sup> through 12<sup>th</sup> grade students for the 2018-2019 school year. Interest in wrestling, tennis, basketball, softball, baseball and volleyball was strong but the lack of interest in soccer and high school track was evident. The district could possible look at a co-op with Soap Lake in track, this would move the district into the 2B involving more competitions. Kirk has also suggested a cut policy for cheerleading for away games but would also like to take a look on how the program is structured. The team was left with a lack of members due to the ineligibility rules leaving the team shorthanded at games.

The district will take a look at reworking the sports packet and co-curricular code for the 2018-2019 school year, which will also affect the weekly ineligibility.

Head Volleyball Coach Jessie True, asked the board when the coaching positions would be open and posted. Fall sport should have been posted for the new school year already, that is all at this time. Kirk turned in coaching evaluations in essay form to Laura last week.

**MONTHLY FISCAL REPORTS:**

In additions to the written Fiscal Report, Kellie touched base on the F203, 4-year budgets, the updated Skyward system “Q” (not been released yet) and the new accounting structure that is changing as well. Kellie supplied the following numbers on the district’s monthly fiscal status and bills for the months of April and May 2018:

<b>Budget Status</b>	General Fund	\$ 785,181.35	<b>Bills to Approve</b>	Payroll	\$205,136.24
<b>April</b>	ASB	\$ 87,835.61	<b>April</b>	ASB Fund AP	\$2,855.03
	Capital Projects	\$ 38,255.65		General Fund AP	\$49,267.87
	Transportation	\$ 14,766.58		Transportation Funds	\$133,097.65
	Debt Service	\$ 24,111.30			
<b>Bills to Approve</b>	Payroll	\$203,715.81			
<b>May</b>	ASB Fund AP	\$3,111.91			
	General Fund AP	\$34,435.64			

The following vouchers as audited and certified by the auditing officers, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$205,136.24 in April 2018, and 203,715.81 in May 2018 are also approved.

**April**

Payroll Warrant #	167007611	through	167007632	totaling	\$205,136.24
Transportation Warrant #	167007678	through	167007678	totaling	\$133,097.65
ASB AP Voucher #	167007672	through	167007677	totaling	\$2,855.03
General AP Voucher #	167007633	through	167007671	totaling	\$49,267.00
				totaling	\$390,356.79

**May:**

Payroll Warrant #	167007679	through	167007698	totaling	\$203,715.81
ASB Voucher #	167007737	through	167007743	totaling	\$3,115.91
General AP Voucher #	167007699	through	167007736	totaling	\$34,435.64

**ADJOURNMENT:**

Motion made by Daryl Kimble, second by Alberta Mason-Cannon and carried to approve adjournment of the April 24, 2018, regular board meeting at 7:35pm. A work session for the Wilson Creek Board of Directors will be held on June 12, 2018 and the regular board meeting is on June 26, 2018 at 6:00 pm, in the district library.

Respectfully submitted,

Laura Christian, Board Secretary

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