

WILSON CREEK SCHOOL DISTRICT

PO BOX 46
WILSON CREEK, WA 98860

TELEPHONE (509) 345-2541
FAX (509) 345-228

Paraeducator-Long Term Substitute

CLOSE: OPEN UNTIL FILLED

Hourly Rate: \$17.49-\$28.35 DOE

Hours per Day: 7.25

Position Details: The Wilson Creek School District is seeking a paraeducator to assist in the learning of all students. Under supervision of the designated administrator, the paraeducator will assist in the instructional portion of the school day, working in small groups or on a one-to-one basis with students. The para will provide support to students and families. The para will be guided in their work by classroom teachers and administration. Position may be in the special education or general education setting.

Duties and Responsibilities

- Support classroom activities and instruction under the guidance of the teacher.
- Assist in preparing, organizing, and maintaining instructional materials.
- Implement individualized learning plans for students with disabilities.
- Modify instructional materials to meet diverse learning needs.
- Support students using positive behavior interventions and social-emotional strategies.
- Provide small and large group instruction as directed.
- Collect and maintain data on student progress.
- Uphold confidentiality and foster a collaborative work environment.
- Supervise students in various settings, including classrooms, lunchrooms, and field trips.
- Participate in professional development, training, and staff meetings as requested.
- Assist with Title I, LAP, and Special Education programs as assigned.
- Perform additional duties as needed.

Job Qualifications:

- High School Diploma, GED or equivalent.
- Completion of AA degree, equivalent credits, or proof of passing the ETS standardized proficiency test.
- Ability to lift and carry weights up to and including 50 pounds.
- Demonstrated ability, personality, emotional stability, and physical health to meet the cultural, emotional, mental, physical, and social needs of the students in the program.
- Demonstrated ability to use equipment necessary for school environments, e.g., computers, copiers, phones, laminators, etc. to use equipment necessary for school environments, e.g., computers, copy machine, phones, laminators, etc.
- Proficient English usage in spelling, grammar, punctuation, reading, writing and math sufficient to assist students

Application: Please submit the following:

- Letter of interest
- Completed application packet (available on our website at www.wilsoncreek.org)
- Official transcripts
- At least three (3) references qualified to assess your past work history

Inquiries may be directed to 509-345-2541 or email jobs@wilsoncreek.org

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Please submit all application materials to:

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400 Navar Street
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